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MACYAR FELSOOKTATÁSI  
AKKREDITÁCIÓS BIZOTTSÁG

MAB Board Decision No 2022/7/V/3/2/1  
(On the basis of the Evaluation Sheet for the Guide adopted  
by MAB Board Decision 2022/7/V/3/1)

Please fill in the fields marked in yellow.

EVALUATION SHEET FOR UNIVERSITY PROFESSOR APPLICATIONS		
Agricultural Sciences (and certain related disciplines)		
MAB code: E.....	Name and institution of Applicant	
<b>Evaluation criteria</b>		
<b>I. Higher education activities</b> (maximum score)	<b>100</b>	
1a.1. <b>Teaching experience</b>	Maximum score	<b>Score obtained</b>
<p><b>Minimum requirement* (10 points):</b> The Applicant is required to have taught at least 800 contact hours (including at least 100 hours of lectures) at any higher education institution during the ten years preceding the submission of the application. The teaching activity must be certified by the Applicant's direct superior, and the relevant student feedback results for at least the last 5 years must be provided. In the absence of student feedback, the assessment of the Applicant's direct superior is also acceptable.</p>	10	
<p><b><sup>1</sup>For foreign Applicants:</b> 400 contact hours (of which at least 50 hours of lectures) are the minimum requirement, maximal additional points can be awarded for another 400 contact hours (of which 50 hours are lectures). Instead of the Applicant's superior certifying the contact hours taught, other means of proof used in the particular country are also admissible. For example, a certificate from the dean's office, or an itemised list of the courses which yielded the contact hours stating the course titles, the name of the institution/faculty/subject, the level of education (bachelor, master, doctoral), and the date.</p> <p>With respect to student feedback on teaching activity, the information resulting from the processes of the given country must be taken into account.</p>		
<p><b>Additional points may be awarded for teaching activities:</b> 40 points may be awarded for an additional 800 contact hours (of which 100 hours are lectures). Between 800 and 1600 contact hours, the score is determined proportionally and must be rounded to the nearest whole number. A maximum of 25 (10+15) points may be given for contact hours where the Applicant did not attach student feedback or where student feedback result was below 3.50. In the absence of student feedback, the assessment of the Applicant's direct superior is also acceptable.</p>	40	
1a.2. <b>Leading the academic and scientific work of students</b>		
<p><b>Minimum requirement* (5 points):</b> The Applicant is required to have supervised at least ten theses, or TDK theses (co-supervision is worth 0.5 points).</p>	5	

<sup>1</sup>Foreign Applicants are: a) Applicants who are not Hungarian citizens, and b) Applicants who are Hungarian citizens working abroad on a long-term basis (more than five years).



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<b><u>In the case of foreign Applicants:</u></b> student talent development activity (instead of TDK supervision).		
<i>Additional points may be given for:</i> Ten more examples of supervising activities.	5	
Total (1a.1.+1a.2.)	<b>60</b>	
<i>Written evaluation of performance, supported by specifics:</i>		
<b>1a.3. Lectures, practice sessions and seminars delivered in a foreign language at graduate and/or postgraduate level or at any level of learning in the Bologna system, certified by a direct manager at the workplace.</b>	Maximum score	<b>Score obtained</b>
<b><u>Minimum requirement* (5 points):</u></b> The Applicant is required to have delivered at least 80 contact hours (including guest teaching assignments at foreign higher education institutions) up to the date of submission of the application, as certified by the Applicant's direct superior.	5	
<b><u>In the case of foreign Applicants:</u></b> in the case of non-native English speakers, the "foreign language" criterion may be replaced by a language relevant to international scientific communication (which is foreign to the Applicant). In the case of a Hungarian native speakers who are working abroad permanently, the language of the given country is also acceptable. In the case of native English-speaking Applicants, since the language of international scientific communication is English today, giving lectures, practice sessions, or seminars in another language is not a requirement. Teaching activities as an invited or visiting lecturer conducted at a university outside the Applicant's country may be accepted, but 80 hours is not a minimum requirement. The teaching activity and its number of hours must be certified in writing by the head of the inviting institution.		
<i>Additional points may be given for:</i> The delivery of an additional 80 contact hours (3 points), guest teaching abroad (2 points). Verbal examination of a type A subject in a foreign language: 50 points/person, the examination activity must be certified by the direct superior at the educational unit.	5	
Total (1a.3.)	<b>10</b>	
<i>Written evaluation of performance, supported by specifics:</i>		
<b>1b. Activities and achievements in education development</b>	Maximum score	<b>Score obtained</b>
<b>1b.1. <u>Minimum requirement* (5 points):</u></b> The Applicant is course director of at least one compulsory (type "A") course or at least two optional (type B or	5	



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C) courses at the time of submission of the application, confirmed by electronic data (faculty website, departmental website).		
<i>Additional points can be given:</i> another 5 points for acting as course director for one subject, and 5 points for meaningful participation in the development of two more subjects (two additional subjects 5 points).	10	
1b.2. <b>Minimum requirement* (5 points):</b> The Applicant must be the editor, first author, sole author or co-author of at least one coursebook or textbook, teaching aid or digital teaching material of 100 or more pages. If co-author, the Applicant must have contributed at least 50% of the total work.	5	
<i>Additional points may be given for:</i> Authorship of one additional coursebook, textbook or teaching aid.	5	
1b.3. <b>Minimum completion * (5 points):</b> programme director (5 points), specialisation director (2 points); course director (0.5 points/credit), course director in doctoral programme (5 points). Editing textbooks 5 points.		
<b>In the case of foreign Applicants:</b> overall responsibility for courses, programmes or specialisations may be substituted for activities leading and/or managing programmes, courses or projects. (However, participation in research/development/innovation projects should be accounted for and evaluated under item 2b.1, not under this item.)	5	
Total (1b.1.+1b.2.+1b.3.)	<b>30</b>	
<i>Written evaluation of performance, supported by specifics:</i>		
<b>I. Higher education activities</b>	<b>100</b>	



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II. Scientific activities (maximum score)	100	
2a.1. <b>Outstanding scientific or research work</b> (up to the submission of the application)	Maximum score	Score obtained
<p>Internationally recognised, outstanding scientific achievements. <b>Minimum requirement* (30 points):</b> Applicants shall have five publications published in Q1 and Q2 journals after obtaining their degree, at least two of which the Applicant is the first or last (or proven correspondent) author. Hirsch index based on MTMT of at least 8 (6 in agro-economic frontier area).</p> <p>Agro-economic intersectional disciplines: one article published in a Q1, Q2 journal can be substituted for one monograph written with up to one co-author or three monograph sections published in Hungarian. In the related disciplines of agriculture and engineering: one article published in a Q1 or Q2 journal may be substituted for</p> <ul style="list-style-type: none"> <li>- three articles in a foreign language, published in journals with international advisory bodies, which are included in the Hungarian Academy of Sciences' (IV. Section Agricultural Sciences) list of journals;</li> <li>- finished technology (patent, know-how, machine, equipment)</li> <li>- a textbook or book section published in a foreign language.</li> </ul> <p>Applicants who obtained the title Doctor of the Hungarian Academy of Sciences no more than 10 years before submission of the application are considered to have met the criteria for outstanding scientific or research work (2a.1) and are to be given the maximum number of points (50 points).</p>	30	
<p><i>Additional points may be awarded:</i> in addition to the minimum requirement, first or sole author of a Q1 or Q2 publication exceeding 8 points, first or sole author of a Q3 or Q4 article 1 point.</p> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p><b><i>In the case of foreign Applicants:</i></b> points may also be awarded for D1 or Q1 publications where the Applicant is a corresponding author (publication/10 points).</p> </div>	20	
<b>Total (2a.1.)</b>	<b>50</b>	
<p><i>Written evaluation of performance, supported by scientometric data or specific references to recognition, awards or other data:</i></p>		
2a.2. <b>Participating as supervisor in doctoral training</b>	Maximum score	Score obtained
<p><b>Minimum requirement* (5 points):</b> The Applicant has been a thesis supervisor to at least one doctoral student who has obtained his/her doctoral degree (as confirmed by the database of the National Doctoral Council on doktori.hu website).</p>	5	



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Where there is no PhD training, the assessment must take into account the Applicant's achievements in the education of the next generation of scholars, but the requirement regarding the number of PhD students who obtained a doctoral degree under the supervision of the Applicant is not applicable.		
<i>Additional points may be given for:</i> Additional PhD students obtained his/her doctoral degree and/or postdoctoral fellows supervised by the Applicant (5 points each). In addition to the points given for a student who has obtained his/her doctoral degree, 3 additional points may be given for each currently supervised doctoral student and doctoral candidate, registered by the doctoral school, who are recorded by name in the database of the National Doctoral Council (or on the certificate from the foreign university for students who have studied abroad), including the expected year of obtaining their pre-degree certificate and degree.	15	
<b>2a.3. <u>Supervising the scientific work of young teachers</u></b> <b><i>Minimum requirement* (5 points):</i></b> Substantial influence on the work of young academics, creation of an intellectual hub, which is publicly recognised by the professional community (e.g. head or founder of a research team 5 points, doctoral school teaching staff 5 points, head of doctoral programme 5 points).  <div style="border: 1px solid black; padding: 5px;"><b><i>In the case of foreign Applicants:</i></b> documented leading role in an international research group 5 points.</div>	5	
<b>2a.3. <i>Minimum requirement* (5 points):</i></b> Activity in the professional public sphere (e.g. as head or member of a professional committee at a university, as external member of a committee at another university, as member of a non-university professional body, as member of a university senate or faculty council, or as head or member of a professional committee at a university or a professional body outside the university).	5	
Total (2a.2.+2a.3.+ 2a.4.)	<b>30</b>	
<i>Written evaluation of performance, supported by specifics:</i>		
<b>2b.1. <u>Experience and achievements in research management</u></b>	Maximum score	<b>Score obtained</b>
<b><i>Minimum requirement* (3 points):</i></b> Up to the date of submission of the university professor application, role as project manager of at least one research/development/innovation project that won support in a national or international competitive procedure, or substantial participation in the implementation of at least three such projects, or roles as project manager of three institutional projects.	3	
<b><i>Additional points may be awarded according to the following special criteria:</i></b> 2 points per application for similar additional research/development/innovation projects, 1 point for a patent pending (minimum 20% participation), or granted patent (minimum 20%	7	



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participation), or 5 points for a breeder of a nationally recognised animal or plant variety.			
Total (2b.1.)		<b>10</b>	
<i>Written evaluation of performance, supported by specifics:</i>			
<b>2b.2. <u>Recognition in Hungary and abroad</u></b>		Maximum score	<b>Score obtained</b>
<b><u>Minimum requirement* (5 points):</u></b> Head of domestic or international scientific organisation (5 points), member of board (3 points), conference chair or conference organiser (3 points), co-chair, section organiser, section chair, invited plenary speaker at conferences (1 point each).		5	
<b><u>Additional points can be given according to the following special criteria:</u></b> editorial board membership at an international Q1–Q4 journal 2 points, editorial activity 5 points. Editorial assignment at a Hungarian scientific journal 2 points. Significant international recognition maximum 5 points, domestic maximum 2 points. Verified peer-review work 0.5 points per article at Q1–Q4 journals, 0.25 points per article for domestic journals. A maximum of 5 points can be awarded for peer review. Invited researchers: at least one month for 3 points, 6 months for 5 points.		5	
Total (2b.2.)		<b>10</b>	
<i>Written evaluation of performance, supported by specifics:</i>			
<b>II.</b>	<b>Science</b>	<b>100</b>	

Maximum score: 200 points	<b>Final score (I+II):</b>	
<b>The minimum score necessary for supporting the Applicant's appointment: 160</b>		
* If the Applicant did not meet the minimum requirement for an item (any requirement, if there are more than one), then a score of 0 must be given for that item (e.g. 1b.1.). This means that no additional points may be given for the item in question.		
<i>(to be underlined:)</i>		
The Applicant achieved the minimum score	<b>The application merits endorsement</b>	
The Applicant did not achieve the minimum score	<b>Not supported</b>	