

EVALUATION SHEET FOR UNIVERSITY PROFESSOR APPLICATIONS		
Branches of Science: Business and Management, Economics, Regional Studies Discipline: Social Sciences – Economics		
MAB code: E.....	Name and institution of applicant	
Evaluation criteria		
I. Higher education activities (maximum score)	100	
1a.1 Teaching experience	Maximum score	Score obtained
<p><u>Minimum requirement* (10 points):</u> The applicant is required to have taught at least 800 contact hours (including at least 100 hours of lectures) in any higher education institution during the ten years preceding the submission of the application. The teaching activity must be certified by the applicant's direct superior, and the relevant student feedback results must be provided.</p> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p><u>In the case of foreign applicants:</u> instead of the applicant's superior certifying the contact hours taught, other means of proof used in the particular country are also admissible. For example, a certificate from the dean's office, or an itemised list of the courses which yielded the contact hours stating the course titles, the name of the institution/faculty/subject, the level of education (bachelor, master, doctoral), and the date. With respect to student feedback on teaching activity, the information resulting from the processes of the given country must be taken into account.</p> </div>	10	
<p><u>Scoring of teaching activities:</u> 20 points are given for 1000 contact hours, 30 points for 1200 contact hours, 40 points for 1400 contact hours, and 50 points for 1600 contact hours. With respect to teaching activities (1a.1), the minimum requirement is 800 contact hours (including 100 hours of lectures), for which the applicant is given 10 points. For 1600 contact hours (including 200 hours of lectures), a maximum of 50 points may be given. Between the maximum and the minimum, the score is determined proportionally and must be rounded to the nearest whole number.</p> <p>A maximum of 25 (10+15) points may be given for contact hours where the applicant did not attach student feedback or where student feedback result was below 3.50.</p>	40	
<p><u>1a.2 Leading the academic and scientific work of students</u></p> <p><u>Minimum requirement* (5 points):</u> The applicant is required to have supervised at least ten theses and/or dissertations, or been a consultant to papers presented at conferences of student research and art societies (co-supervision is worth 0.5 point).</p> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p><u>In the case of foreign applicants:</u> student talent development activity (instead of TDK supervision).</p> </div>	5	

<u>Additional points may be given for:</u> Ten more roles as thesis/dissertations supervisor, or consultant.	5	
Total (1a.1+1a.2)	60	
<i>Written evaluation of performance, supported by specifics:</i>		
1a.3 Lectures, practice sessions and seminars delivered in a foreign language at graduate and/or postgraduate level or at any level of learning in the Bologna system.	Maximum score	Score obtained
<p><u>Minimum requirement* (5 points):</u> The applicant is required to have delivered at least 80 contact hours (including guest teaching assignments at higher education institutions) up to the date of submission of the application, as certified by the applicant's direct superior.</p> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p><u>In the case of foreign applicants:</u> in the case of non-native English speakers, the “foreign language” criterion may be replaced by a language relevant to international scientific communication (which is foreign to the applicant). In the case of native English-speaking applicants, since the language of international scientific communication is English, giving lectures, practice sessions, or seminars in another language is not a requirement. Teaching activities as an invited or visiting lecturer conducted at a university outside the applicant’s country may be accepted, but 80 hours are not a minimum requirement.</p> </div>	5	
<u>Additional points may be given for:</u> The delivery of an additional 80 contact hours.	5	
Total (1a.3)	10	
<i>Written evaluation of performance, supported by specifics:</i>		
1b Activities and achievements in education development	Maximum score	Score obtained
<p>1b.1 <u>Minimum requirement* (10 points):</u> The applicant holds overall responsibility for at least one compulsory (type A) course or at least two optional (type B or C) courses at the time of submission of the application, confirmed by electronic data (faculty or department website).</p> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p><u>In the case of foreign applicants:</u> overall responsibility for courses may be substituted for activities leading and/or managing programmes, courses or projects. (However, participation in research/development/innovation projects should be accounted for and evaluated under item 2b.1, not under this item.)</p> </div>	10	

<i>Additional points may be given for:</i> Overall responsibility for two more courses (5 points), substantial participation in the development of two courses (5 points for two more courses).		10	
1b.2 <u>Minimum requirement* (5 points):</u> The applicant must be the editor, first author, sole author or co-author of at least one coursebook or textbook, or a teaching aid or digital teaching material of 100 or more pages. If co-author, the applicant must have contributed at least 50% of the total work.		5	
<u>Special criteria:</u> Participation in the management of a department, institute, faculty or university (as a head or deputy head). The application must contain a list of the applicant's key results achieved as such head or deputy head. 5 points may be given for substantial education development activities while holding such management position.		5	
Total (1b.1+1b.2)		30	
<i>Written evaluation of performance, supported by specifics:</i>			
I	Higher education activities	100	
II. Scientific activities (maximum score)		100	
2a.1 <u>Outstanding scientific or research work</u> (up to the submission of the application)		Maximum score	Score obtained
<p><u>Minimum requirement* (10 points):</u> Internationally recognised outstanding scientific performance: authorship of at least two Q1 or Q2 foreign language articles (where the applicant is the sole or first author of at least one of them). One of these Q1/Q2 articles in the applicant's field may be substituted by a foreign language book or part of a book published by a prestigious international publisher.</p> <p>The list of prestigious international publishers is attached to this evaluation sheet.</p> <div style="border: 1px solid black; padding: 5px; margin: 10px 0;"> <p><u>In the case of foreign applicants:</u> Publication in another language is not a requirement for native English speakers. For non-native English-speaking applicants, publication in a (foreign) language relevant to international scientific communication is required.</p> </div> <p>When assessing the impact of publication activity, the MAB requires applicants to achieve at least two thirds of the requirements for the linear discipline-specific numerical indicators used in the assessment of applications for the title Doctor of the Hungarian Academy of Sciences.</p> <p>Articles published in journals included in the following Scimago subject area lists are automatically considered to be in a relevant field: Business,</p>		10	

<p>Management and Accounting, Decision Sciences, Economics, Econometrics and Finance, Social Sciences. The applicant may request consideration of papers under a different subject area if such paper is relevant to the branch of science indicated in the application, to the content of the invitation for job applicants announced by the institution, and to the research profile of the applicant.</p> <p>A book is considered to be a work of at least 112 pages, of which the applicant is the sole author; any independent book section must be at least 112 pages in volume.</p> <p>The applicant must have an H-index of at least 6 as assessed from the MTMT database, or at least 15 independent citations in Scopus.</p>		
<p><u>Scoring:</u> The assessment of scientific achievements (2a.1) is based on the requirements for obtaining the title Doctor of the Hungarian Academy of Sciences and/or additional Q1/Q2 articles with no more than three authors. The applicant is given 10 points for achieving two thirds of the minimum requirements applicable to the category (20% of the maximum score), and is given the maximum, i.e. 50 points, for achieving 100%. Between the maximum and the minimum, the score is determined proportionally and must be rounded to the nearest whole number. (An increase of 1% adds 1.21 to the score). Each additional Q1 or Q2 article (with no more than three authors) adds 8 points.</p> <p>Applicants who obtained the title Doctor of the Hungarian Academy of Sciences no more than 10 years before submission of the application are considered to have met the criteria for outstanding scientific or research work (2a.1) and are to be given the maximum number of points (10+40).</p>	40	
Total (2a.1)	50	
<p><i>Written evaluation of performance, supported by scientometric data or specific references to recognition, awards or other data:</i></p>		
<p><u>2a.2 Leading the scientific work of young academics, participation in doctoral training as a thesis supervisor</u></p>	Maxi- mum score	Score ob- taine d
<p><u>Minimum requirement* (5 points):</u> The applicant has been a thesis supervisor to at least one doctoral student who has obtained his/her doctoral degree (as confirmed by the doktori.hu website). Where there is no PhD training, the assessment must take into account the applicant's achievements in the education of the next generation of scholars, but the requirement regarding the number of PhD students who obtained a doctoral degree under the supervision of the applicant is not applicable.</p>	5	
<p><u>Additional points may be given for:</u> Additional PhD students and/or post-doctoral fellows supervised by the applicant (5 points each)</p>	15	

<p>2a.3 Minimum requirement* (5 points): Substantial influence on the work of young academics, creation of an intellectual hub, which is publicly recognised by the professional community (e.g. head or founder of a research team).</p> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p><u>In the case of foreign applicants:</u> creation of an intellectual hub can be substituted by other student talent development activities, as well as prizes and awards (which, however, cannot be the same as those related to teaching activities listed under item 1a.2, e.g. activities substituted for activities related to TDK).</p> </div>	5	
<p>2a.4 Minimum requirement* (5 points): Activity in the professional public sphere (e.g. as head or member of a professional committee at a university, as external member of a committee at another university, as member of a non-university professional body, as member of a university senate or faculty council, or as head or member of a professional committee at a university).</p>	5	
<p>Total (2a.2+2a.3+ 2a.4)</p>	30	
<p><i>Written evaluation of performance, supported by specifics:</i></p>		
<p>2b.1 <u>Experience and achievements in research management</u></p>	<p>Maximum score</p>	<p>Score obtained</p>
<p>Minimum requirement* (5 points): Up to the date of submission of the university professor application, role as project manager of at least one research/development/innovation project that won support in a national or international competitive procedure, or a similar national/domestic project (5 points), or substantial participation in the implementation of at least three such projects (5 points), or roles as project manager of three institutional projects (5 points).</p>	5	
<p>Additional points may be given for: Participation in the management of a department, institute, faculty or university (as a head or deputy head). The application must contain a list of the applicant's key results achieved as such head or deputy head. 5 points may be given for substantial research achievements or publications, or substantial influence on the work of young academics, while holding such management position.</p>	5	
<p>Total (2b.1)</p>	10	
<p><i>Written evaluation of performance, supported by specifics:</i></p>		

2b.2 <u>Recognition in Hungary and abroad</u>		Maximum score	Score obtained
<u>Minimum requirement* (6 points):</u> Head of domestic or international scientific organisation (5 points), member of board (3 points), conference chair (3 points), co-chair, section organising chair or invited plenary speaker at conferences (1 point each).		6	
<u>Additional points that may be given for the positions listed:</u>		4	
Total (2b.2)		10	
<i>Written evaluation of performance, supported by specifics:</i>			
II	Scientific activities	100	
Maximum score: 200 points		Final score (I+II):	
The minimum score necessary for supporting the applicant's appointment: 160			
<i>* If the applicant did not meet the minimum requirement for an item (any requirement, if there are more than one), then a score of 0 must be given for that item (e.g. 1b.1). This means that no additional points may be given for the item in question.</i>			
The applicant achieved the minimum score		Supported	
The applicant did not achieve the minimum score		Not supported	

Annex: List of prestigious international publishers

- | | | |
|--|---|---------------------------|
| 1) Addison-Wesley | 42) Lynn Rienner | 82) Yale University Press |
| 2) Akadémiai Kiadó | 43) M.E.Sharpe Inc. | 83) Zed Books |
| 3) Allen and Unwin | 44) Macmillan/Palgrave Press | |
| 4) Ashgate/Avebury | 45) Marcial Pons | |
| 5) Aspen | 46) McGraw-Hill | |
| 6) Basic Books, Inc. | 47) Methuen | |
| 7) Berg, Oxford | 48) MIT Press Cambridge
Mass | |
| 8) Blackwell | 49) Oxford University Press | |
| 9) Bloomsbury | 50) Palgrave MacMillan | |
| 10) Brill | 51) Pearson | |
| 11) Bruylant | 52) Pennsylvania University
Press | |
| 12) California University Press | 53) Pergamon Press | |
| 13) Cambridge University
Press | 54) Permanent Black/Orient
Longman | |
| 14) Cameron May | 55) Pluto Press, London | |
| 15) Clarendon Press | 56) Polity Press | |
| 16) Columbia University Press | 57) Praeger | |
| 17) Cornell University Press | 58) Princeton University Press | |
| 18) Curzon Press | 59) Random House Inc, NY | |
| 19) Duke University Press | 60) Routledge Cavendish | |
| 20) Earthscan | 61) Routledge Curzon | |
| 21) Edward Elgar | 62) Rowman and Littlefield
Publishers | |
| 22) Elsevier Science | 63) Rutgers | |
| 23) Frank Cass | 64) Sage Publications | |
| 24) Garrisberg MacMillan | 65) Scholar's Press | |
| 25) Harcourt Brace Jo-
vanovich, Inc. | 66) Simon & Schuster | |
| 26) Harper & Row Publishers,
Inc./Ballinger Publishing
Co. | 67) Springer | |
| 27) Hart | 68) St. Martin Press | |
| 28) Harvard University Press | 69) Stanford University Press | |
| 29) Harwood Academic Pub-
lishers | 70) State University of New
York Press | |
| 30) Heinemann | 71) Suhrkamp Verlag | |
| 31) IWA publishers | 72) Swets Blackwell | |
| 32) James Currey | 73) Taylor & Francis | |
| 33) John Wiley | 74) Texas University Press | |
| 34) John's Hopkins Univ.
Press | 75) Thompson Learning | |
| 35) Jossey-Bass | 76) Thomson – Sweet & Max-
well | |
| 36) Karthala | 77) University of Chicago
Press | |
| 37) Kegan Paul International | 78) University of Pennsylvania
Press | |
| 38) Kluwer Academic Publish-
ers | 79) Verso | |
| 39) Lawrence Erlbaum | 80) Westview Press | |
| 40) Lit Verlag | 81) Wiley | |
| 41) Longman | | |