

Data protection information
on data management in connection with the events of the
Hungarian Accreditation Committee

1. Data Controller:

Name: **Hungarian Accreditation Committee**

Representative: Prof. Dr. Csépe Valéria President

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Under Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (hereinafter: GDPR), the Hungarian Accreditation Committee (hereinafter: MAB) hereby provides the following information in connection with the processing of personal data in connection with the "MAB30 Conference" (hereinafter: Event), which will take place from 10 July 2024 to 11 July 2024.

2. Legislative background:

The following legal background governs the processing of personal data collected in the context of MAB events:

- Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Regulation (EC) No 95/46/EC (General Data Protection Regulation – hereinafter: GDPR)
- Act CXII of 2011 on the Right to Informational Self-Determination and Freedom of Information (hereinafter: Infotv.);

3. Scope of data processing, purpose of data processing:

Personal data

Gender

Surname and forename

Title

E-mail address

Country

Position

Workplace (institution represented)

Special diet

4. Purpose of the processing:

- Registration for the Event
- Contact
- consent to data processing
- Feedback on registrations, inquiries, and professional supervision of the Event (reporting, investigation of possible complaints)
- preparing and publishing a report on the Event (website - www.mab.hu, Hungarian Accreditation Review, YouTube)
- sending a press release to the media, which the media organs may decide to publish (written material about the event, names, and pictures/videos).
- fulfillment of financial and accounting obligations

5. Legal basis for processing:

5.1. Event participation, registration, consent to data processing (consent)

The processing of personal data is only carried out with the prior informed consent of the Data Subject, using voluntary data provision. By registering for the Event, the Data Subject, by his/her active and active conduct, consents to the processing of data for the purposes of the Event (registration).

(consent of the data subject under Article 6(1)(a) GDPR)

5.2. Contact

The purpose of the processing is to handle your questions and inquiries about the event; for this purpose, we rely on our legitimate interest as a legal basis (Article 6(1)(f) GDPR requires processing for the purposes of the legitimate interests pursued by the controller or a third party).

5.3. Photography, video recording

The Event will be photographed and video recorded. Photographs and videos taken at the Event will be processed based on your consent.

(consent of the data subject under Article 6(1)(a) GDPR)

6. Categories of persons concerned:

Natural persons participating in the Event (hereinafter referred to as the "Data Subjects" or collectively referred to as the "Data Subjects").

7. Duration of processing:

Until 90 working days after the event or until your consent is withdrawn.

8. Access to data:

The personal data you provide will be processed by MAB's event management staff on a "need to know" basis, solely in the course of their duties related to the organization and management of the event. MAB will not transfer your personal data to third parties. Anonymized personal data will be used for statistical purposes only.

In addition to the above, the photographs and video recordings will be made available to the subcontractors (further data processors) commissioned to take the photographs and video recordings.

8.1. Additional data processor:

Microsoft Ireland Operations Limited

Company name: Microsoft Corporation Ltd. (Headquarters: Redmond, Washington, USA)

Headquarters: South County Business Park, One Microsoft Place, Carmanhall and Leopardstown, Dublin, D18 P521, Ireland.

9. Data security measures:

The MAB collects the personal data you provide electronically and on paper. The MAB will store the personal data you provide on servers operated by the MAB, eventually destroy it within 90 working days of the event, and keep a record of its destruction. The MAB will not use the services of any other company to store the data. The destruction of the data does not affect the data retention necessary to verify the number of participants.

The EFP shall ensure the security of personal data and shall take the technical and organizational measures necessary to ensure that the personal data collected, stored, and processed are protected. The MAB protects personal data from unauthorized access, alteration, disclosure, deletion, and destruction by:

- 9.1. ensure that personal data is only accessible to those authorized to access it,
- 9.2. establish appropriate levels of authorization,
- 9.3. applies information technology security solutions in line with industry best practices to secure its electronic systems,
- 9.4. provide its employees and intermediaries (data processors) acting on its behalf with appropriate training, information, and instruction; and
- 9.5. continuously monitor and review the security measures already taken.

10. Rights of the Data Subject:

10.1: Refusal to disclose data

You may refuse to provide any of your personal data, however, the absence of certain data may prevent you from participating in the event.

10.2 Withdraw consent:

In the case of processing based on consent, you may freely withdraw your consent at any time without restriction. The withdrawal of consent does not affect the lawfulness of the processing based on consent before its withdrawal.

10.3 Right of access:

You have the right to obtain confirmation/feedback from the MAB as to whether your personal data is being processed and, if it is, you have the right to access your personal data. The right of access includes, inter alia, the purposes of the processing, the categories of personal data processed, and the recipients or categories of recipients to whom or to which the personal data have been or will be disclosed.

10.4 Right to rectification:

You have the right to have inaccurate personal data concerning you corrected by the MAB at your request.

10.5 Right to restriction of processing:

You have the right to request the restriction of the processing of your personal data. (If processing is subject to restriction, such personal data may be processed, except for storage, only with the consent of the data subject or for the establishment, exercise, or defense of legal claims or the protection of the natural or legal rights of others or for important public interests of the Union or of a Member State.)

10.6 Right to erasure (right to be forgotten):

You may request the deletion of your personal data held by the MAB in connection with the indication of your intention to participate by sending a request to the e-mail address

provided in point 1. (You may refuse if the data are processed lawfully on a proper legal basis and not solely based on consent or, in the event of an objection, the interests of the controller prevail.) We will comply with your request within 30 days of receiving it and will notify you of this within 30 days at the email address you provided when you applied.

10.7 Right to data portability:

The right to receive personal data concerning the data subject which the data subject has provided to us in a structured, commonly used, machine-readable format, and the right to transmit such personal data to another controller without hindrance from us. (Only automated data provided by the data subject may be requested to be portable, and only if the processing is based on a contract or consent.)

11. Legal remedies and enforcement of data management:

11.1 You may exercise your rights listed in section 10 by sending a postal letter to the MAB (1439 Budapest, Pf. 635.) or by sending an e-mail to adatvedelem@mab.hu.

11.2 Right to complain: to the National Authority for Data Protection and Freedom of Information (hereinafter: NAIH) (1055 Budapest, Falk Miksa utca 9-11., phone: +36-1-391-1400, Fax: +36-1-391-1410, e-mail: ugyfelszolgalat@naih.hu).

11.3 Right of recourse to the courts: the controller or, in the context of processing operations within the scope of the processor's activities, the processor, may bring an action before the courts if the controller or the processor, acting on his behalf or at his instructions, is in breach of the provisions on the processing of personal data laid down by law or by a legally binding act of the European Union. You may bring the action before the courts for the place where you reside or stay, at your choice.

11.4 We recommend and request that you contact the MAB before initiating any administrative and/or judicial proceedings to discuss and amicably resolve the situation you are complaining about.

Date: 14 March 2024, Budapest, Hungary